



# Biometria Violweb

Getting started

January, 2019

## **Summary**

This guide is for customers who is about to start using Biometria services and needs a basic guide on how to get started.

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## System requirements

**To be able to use our services you need to check the following on your computer:**

- That you are using one of the following Windows versions:
  - Windows 7
  - Windows 8
  - Windows 10
  
- That you are using one of the following web browser:
  - Internet Explorer 11
  - Microsoft Edge 40.x
  - Chrome 64.x
  - Firefox 64.x
  
- That you are connected to the Internet.
  
- That you have administrative rights on your computer.

**NOTE!**

If you do not have administrative rights on your computer, please contact your local IT-department before you proceed.

## Administrative rights

Before you start using our services, you will need to install some software components. To be able to do so you will need to have Administrative rights on your local computer.

How do I know if I have administrative rights?

### Windows 7

- Click the Start menu.
- Right-click on "Computer"
- Select "Properties"
- Select "Advanced System Settings"
- Select "Computer name"
- If the "Change ..." button is grayed out and cannot be clicked on, you do NOT have administrative rights.

### Windows 8

- Right-click the Start button and select "System"
- Select "Advanced System Settings"
- Select "Computer name"
- If the "Change ..." button is grayed out and cannot be clicked on, you do NOT have administrative rights.

### Windows 10

- Right-click the Start button and select "System"
- Select "System information"
- Select "Advanced system settings"
- Select "Computer name"
- If the "Change ..." button is grayed out and cannot be clicked on, you do NOT have administrative rights.

### NOTE!

If you do not have administrative rights on your computer, please contact your local IT-department before you proceed.

## Customer portal

1. To get to our customer portal go to this address: <https://portal.biometria.se>
2. Log in with the assigned user information you have received for the Biometria customer portal.

*All screen shots are taken from Windows 10 with the Chrome browser. If you use another operating system or another web browser, it may look different.*

 **BIOMETRIA**

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**Välkommen till  
Biometria**

Användarnamn

Lösenord

**Vi byter namn till Biometria**  
SDC och VMF går samman och bildar den nya organisationen för virkesmätning och -redovisning av skogens virke.

**Tillsammans når vi längre!**

Logga in för att påbörja din säkra session mot Violweb.

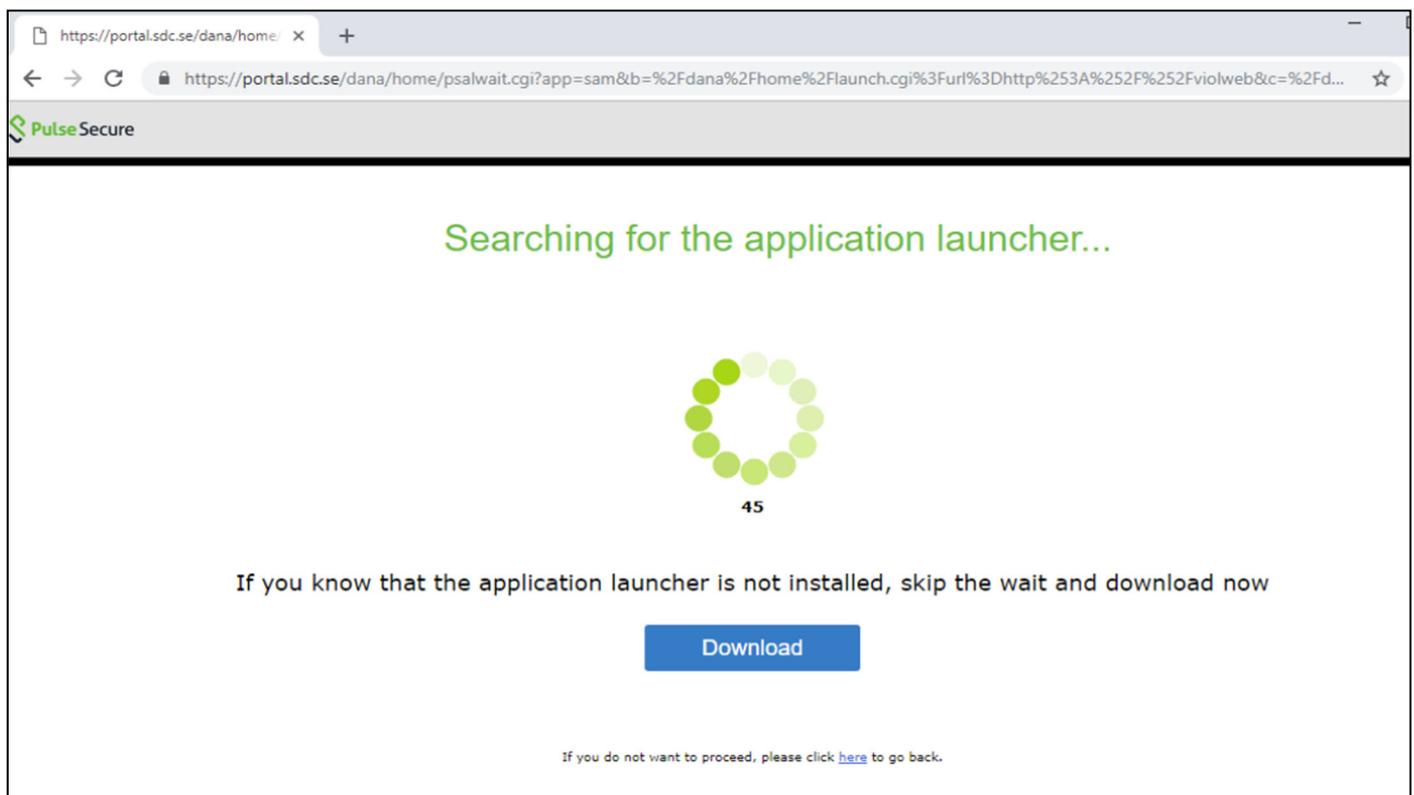
**Vi utökar stödet för nya webbläsare.**  
Det innebär att vi byter anslutningsteknik och en ny installation av programvara behöver göras på din dator. Det krävs administratörsrättigheter på den lokala datorn för att installera och uppdatera mjukvarukomponenterna som krävs för att kunna använda Biometrias tjänster.  
[Läs mer här](#)

Det gamla sättet att logga in kommer att finnas tillgängligt **fram till den 25/2 2019**.  
Om du vill använda det gamla sättet att logga in [klicka här](#)

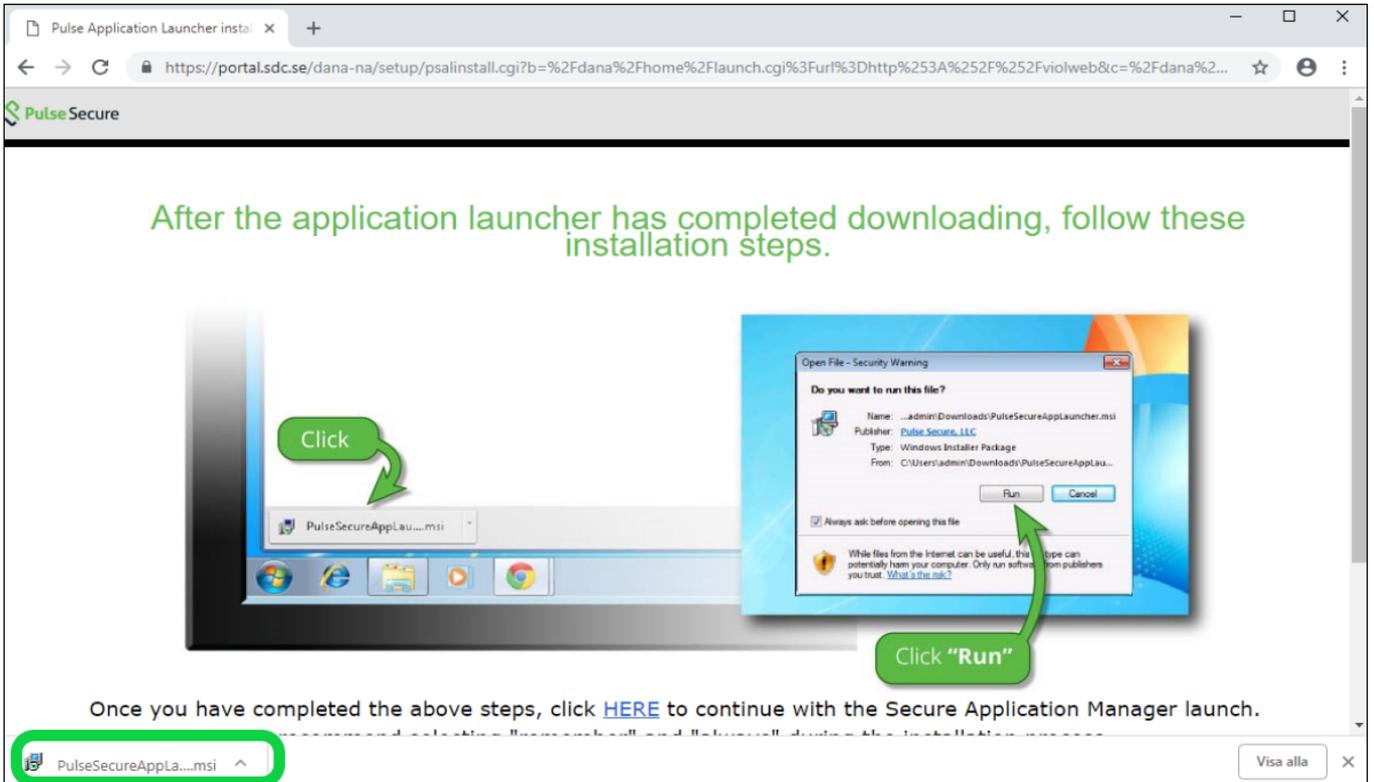
**Klicka här för att nå tjänsten [Lager](#)**

## Portal client

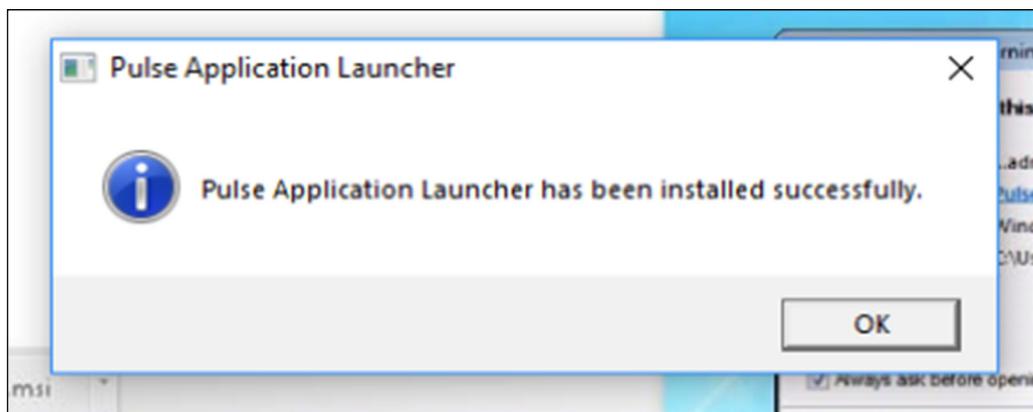
3. After logging in you are prompted to install a portal client and its components.
4. The website now checks if the component 'Application Launcher' is installed on your computer.



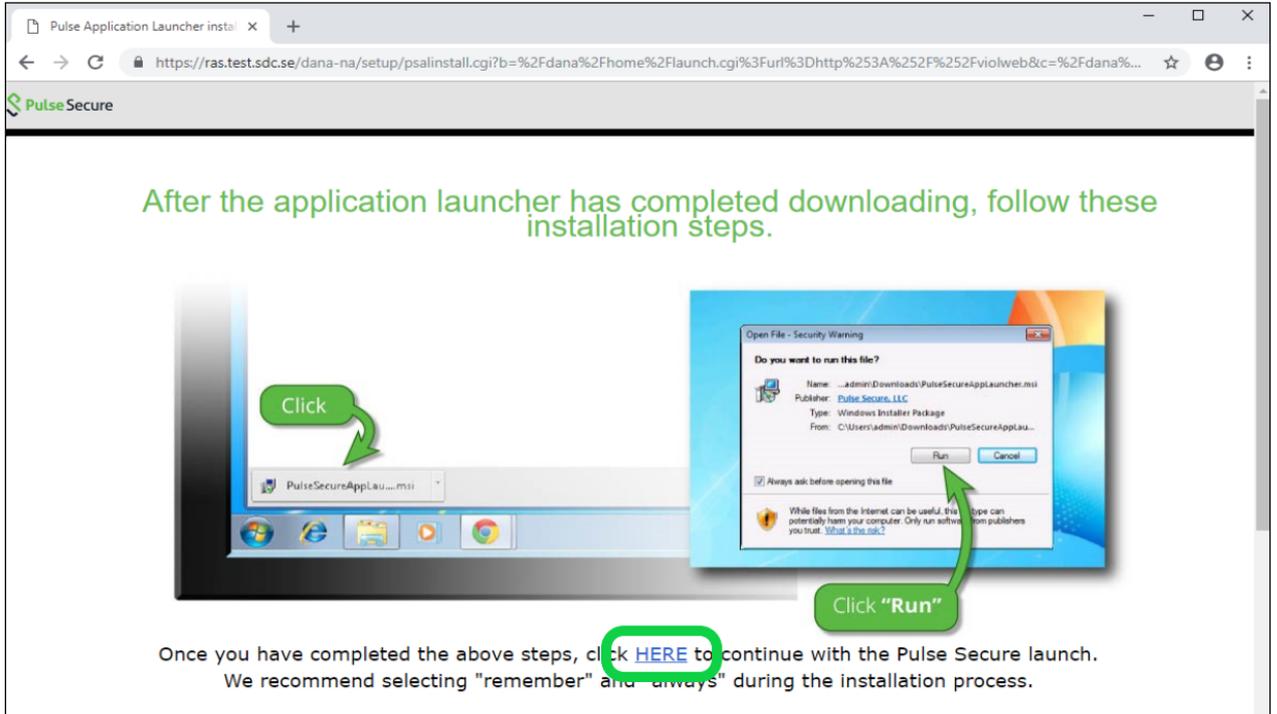
5. If the 'Application Launcher' is not installed, > click Download <
  - a. The software is now being downloaded and runs automatically.  
Now follow the instructions on the screen.



- b. When the software is installed click 'OK':



c. Click 'HERE' to continue.



After the application launcher has completed downloading, follow these installation steps.

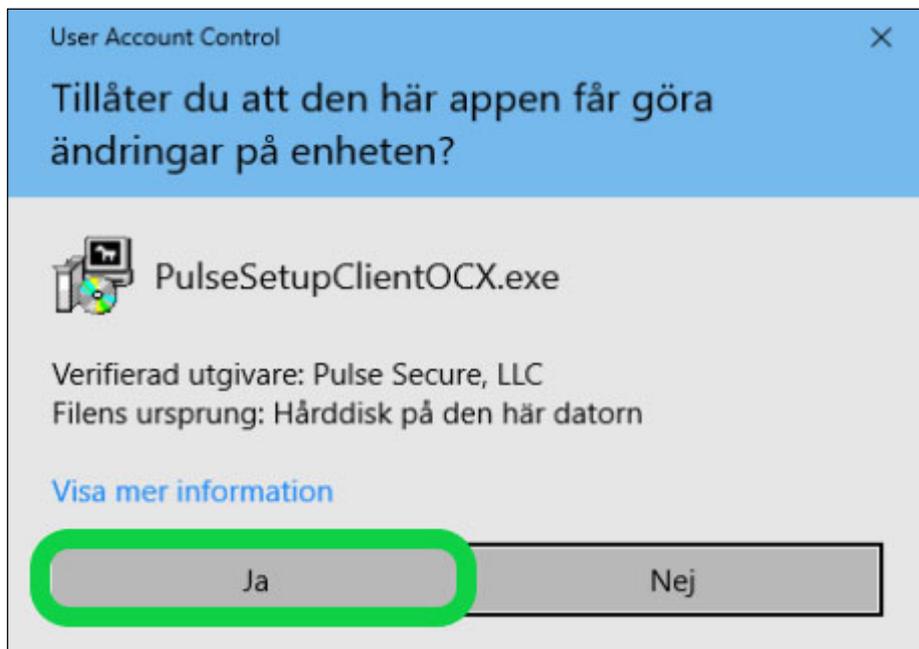
Click

Click "Run"

Once you have completed the above steps, click **HERE** to continue with the Pulse Secure launch. We recommend selecting "remember" and "always" during the installation process.

## Pulse Secure

- Once the 'Application Launcher' is installed it will now start the installation process of Pulse Secure. (If 'Pulse Secure' is already installed you can jump to point 8.)
- During the installation of 'Pulse Secure', you will receive dialogs of varying appearances depending on the operating system or the browser you are using. The important thing is that you approve all steps during the installation.



- When 'Pulse Secure' has been installed and got connected there is an icon to be found at the bottom right like this:



9. Now Biometria Violweb will appear.

### Note!

Before you start any of our services, you should complete this instruction guide. The next section explains how to install the Citrix client.



The screenshot shows the Biometria Violweb portal. At the top, there is a green header with the Biometria logo and the text "VIOLWEB". Below the header is a navigation menu with tabs: TJÄNSTER, RELEASER, DRIFTINFO, STANDARDER, INTEGRATION, ARBETSGRUPPER, UTBILDNING, KONTAKT, and INFORMATION. A search bar is located in the top right corner.

The main content area is divided into several sections:

- VIOL**: Ett tjänsteutbud för din redovisning av leveranser och affärer i hela kedjan från skog till industri. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- VIS**: Includes links for [Virkesorder](#), [Transport](#), [Prisräkning](#), and [Mätbesked](#).
- Stickprov**: Includes links for [Kvantiteter](#), [Aktörsregister](#), [Avståndsregister](#), [Energiberäkningsregister](#), and [Mätplatsregister](#).
- Certikonto**: Identifiera och redovisa tillgången på certifierad råvara. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- Produktionsrapportering**: Styr din råvaruproduktion med rapportering från skördare och skotare. Includes links for [Mer info](#), [Beställ](#), and [Nyhet](#).
- DORIS**: Samla in och registrera mätdata vid mottagningsplatser. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- RTV-online**: Snabb och enkel registrering av mätningar. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- RAPP**: För enkel produktionsrapportering. Includes links for [Mer info](#) and [Beställ](#).
- MAPP**: Registrera inmätta volymer. Includes links for [Mer info](#) and [Beställ](#).
- Arkiv**: Elektronisk lagring av mätbesked och rapporter. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- PRINS**: Följ upp och analysera din skördarproduktion. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- Krönt vägval karta**: Effektivaste vägvalet på karta. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- Pågående utveckling**: Tjänster på väg ut till skogsnäringen. Includes link for [Mer info](#).
- Kvalitetssäkring skördare**: Säkra skördarens mätresultat och höj kvaliteten. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).
- Krönt vägval webbtjänst**: Krönt vägval från eget system. Includes links for [Mer info](#) and [Beställ](#).
- Timmerutfall**: Ökad framförhållning och effektivare produktionsplanering. Includes links for [Starta](#) and [Mer info](#).
- Leveransavisering**: Innebar att "mätningen" kan inledas redan då virket hämtats ur väglager. Includes link for [Mer info](#).
- Effekt**: Beslutstöd och uppföljning vid industri. Includes links for [Starta](#), [Mer info](#), and [Beställ](#).

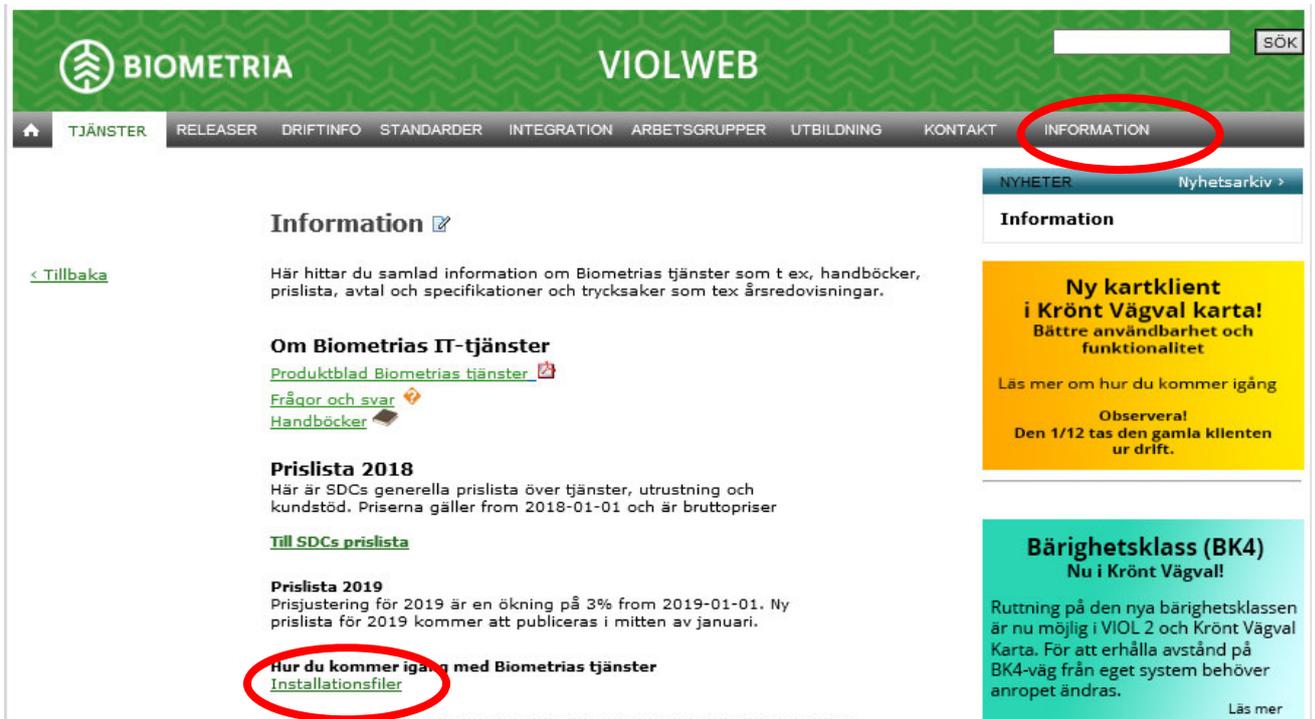
On the right side, there are several additional elements:

- Links: [Lägg till driftmeddelande](#), [Lägg till en nyhet](#), [Lägg till kundtjänst meddelande](#).
- Image: A photograph of a forest.
- Text: "SDC och VMF går samman - Nu är vi Biometria!"
- Logo: Biometria logo.
- Section: NYHETER Nyhetsarkiv
- Text: "2018-12-10 22:35 Rensning i databasen för PRINS. Söndagen den 6/1 2019"
- Section: Ny kartklient i Krönt Vägval karta! Bättre användbarhet och funktionalitet. Läs mer om hur du kommer igång. Observera! Den 1/12 tas den gamla klienten ur drift.
- Section: Bärighetsklass (BK4) Nu i Krönt Vägval! Ruttning på den nya bärighetsklassen.

## Installation av Citrix-klient

To be able to access and run any of the services 'VIOL', 'PRINS', 'RTV-online', 'Lager', 'Kvalitetssäkring skördare' and 'Timmerutfall' a Citrix client is required to be installed.

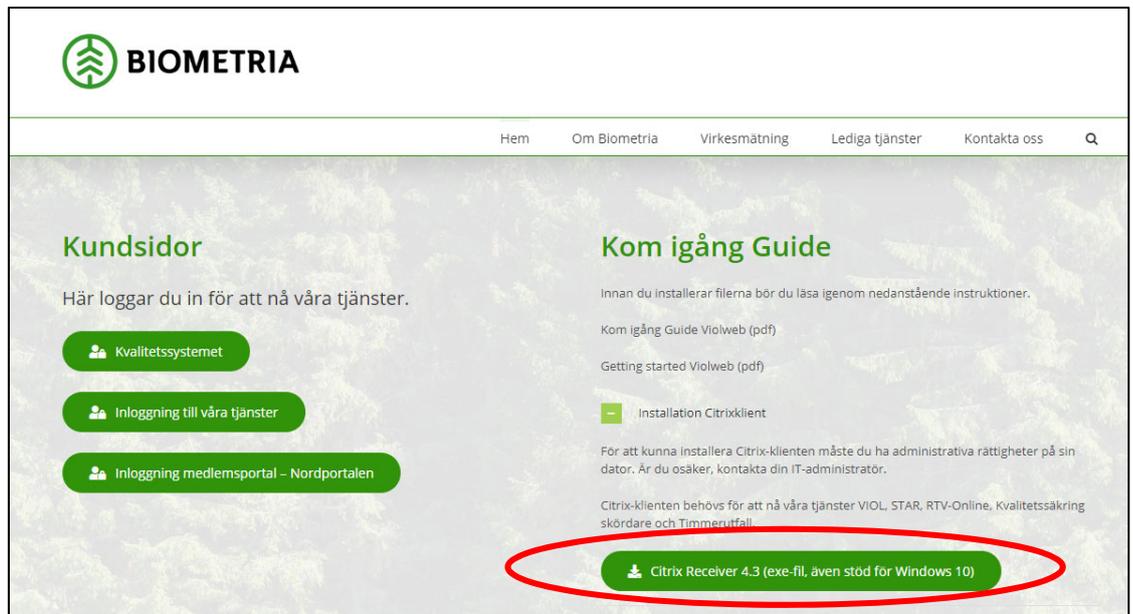
To get to the installation files click 'INFORMATION' at the Violweb website and then click on the link 'Installationsfiler'.



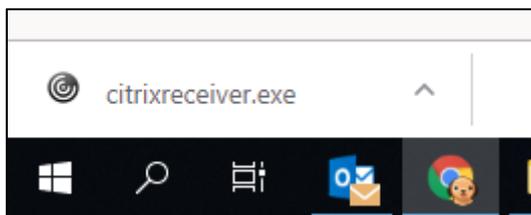
The screenshot shows the Biometria Violweb website. The header includes the Biometria logo and the text 'VIOLWEB'. A navigation menu contains the following items: TJÄNSTER, RELEASER, DRIFTINFO, STANDARDER, INTEGRATION, ARBETSGRUPPER, UTBILDNING, KONTAKT, and INFORMATION. The 'INFORMATION' item is circled in red. Below the navigation menu, the 'Information' page is displayed. It features a 'Tillbaka' link, a description of the information available, and several sections: 'Om Biometrias IT-tjänster' with links to 'Produktblad Biometrias tjänster', 'Frågor och svar', and 'Handböcker'; 'Prislista 2018' with a link to 'Till SDCs prislista'; and 'Prislista 2019' with a description of the price adjustment. At the bottom of the main content area, the link 'Hur du kommer igång med Biometrias tjänster' is circled in red, and the sub-link 'Installationsfiler' is also circled in red. On the right side of the page, there are two promotional banners: a yellow one for 'Ny kartklient i Krönt Vägval karta!' and a teal one for 'Bärighetsklass (BK4) Nu i Krönt Vägval!'.

You are now redirected to Biometria's website.

1. Click the link "Citrix Receiver 4.3".



2. The file is now being downloaded and depending on which web-browser you are using it may look different.

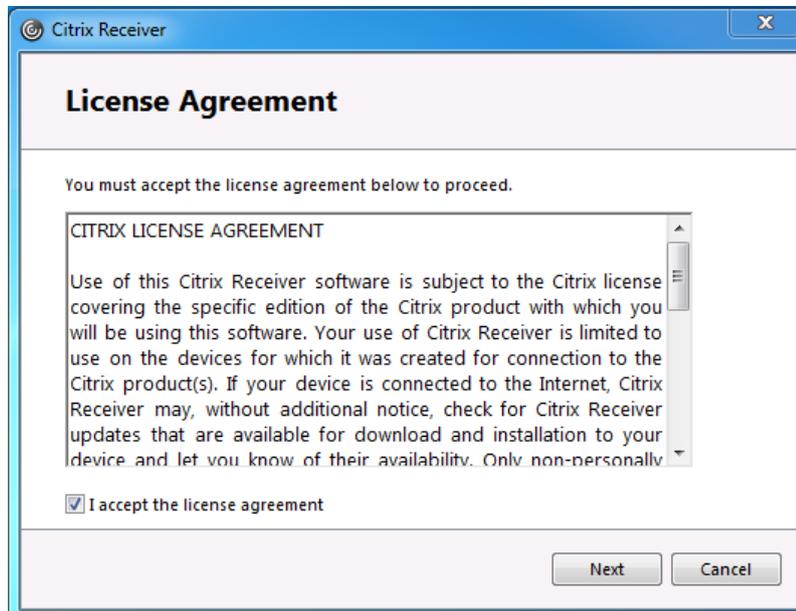


3. When the software has been downloaded you need to click on the file and choose to install/run the software.

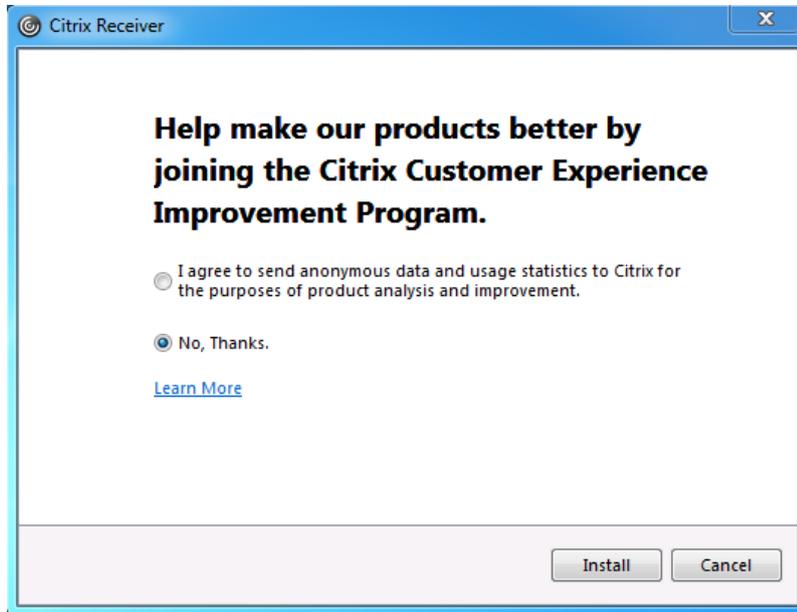
4. Choose *Install*.



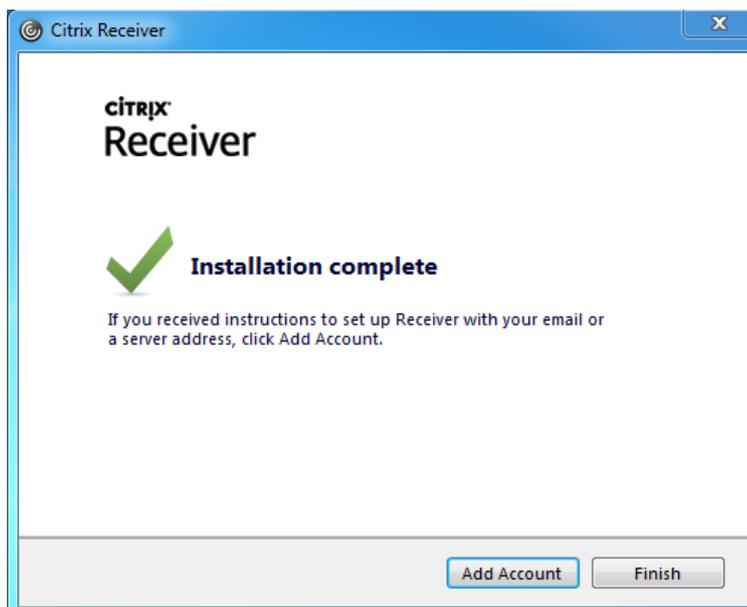
5. Select 'I accept the license agreement' and click 'Next'.



6. Sending anonymous data to Citrix is optional. Click 'Install'.



7. The installation of the Citrix client is now completed. Now choose '*Finish*'.



8. Now go back to Violweb menu and click 'TJÄNSTER'.

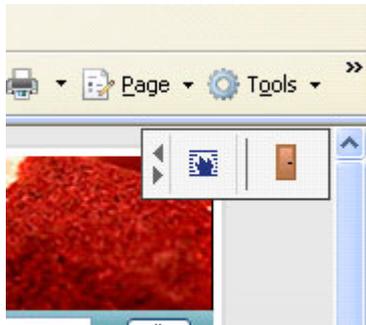
To start a service just click the word "Starta" or the symbol of the service.



## Logging out from Violweb

It is important to log out when finished working at Violweb. This prevents system hangs or locked user sessions that may prevent you from being able to log in at a later time. Also the load onto our systems decreases.

To do the log out, click on the door symbol at the top right-hand corner of Violweb.



Thank you for logging out properly!

To access Violweb again, you must go to: <https://portal.biometria.se>

## Need help? – Contact Biometria Customer Service

<http://www.biometria.se/kontakta-oss/kundtjanst/>

Kundtjänst: 060 – 16 87 00

E-post: [support@biometria.se](mailto:support@biometria.se)